

# Yealmpton Bowling Club

Minutes of Management Committee Meeting held at the Clubhouse on 1<sup>st</sup> June 2023 at 12:30pm

Committee Members present: Roy Holland (Chairman), Yvonne Willis (Club Secretary), Mike Hexter (Treasurer), Andy Lugg (Club Captain), Colin George (Men's Team Captain), Bob Smith (Fixtures Secretary), Colin Burgess (Club Coach & Safeguarding).

Volunteer Officers present: Ian Pepper (Estate Manager), Peter Ford (Website Manager).

## Apologies for Absence

Annette Court-Hampton (Ladies Team Captain), Mandy Holland (Ladies Vice Team Captain), Mark Pope (Green Keeper), Ray Moorhouse (Club Vice Captain).

## Minutes from previous meeting (9/2/23)

These were approved as a true record of the meeting.

## Matters Arising from 9/2/23 Meeting

- Open Day – This was held on Sunday 21<sup>st</sup> May and proved successful. Bob updated the Committee on the attendees. Yvonne has submitted a claim to Bowls Devon for reimbursement of expenses.
- The Honours Board has been updated.
- Bob has liaised with the Ashcroft family and the finals of this competition will be held on Sunday 3<sup>rd</sup> September.
- Yvonne has liaised with Bowls Devon regarding enhanced DBS's. Now that Colin Burgess is back from holiday Yvonne will start the application process.
- Bob has collated the match entry forms for Men's and Mixed Friendly selections and entered the information on the website.
- The fuel note on the jerry cans remains outstanding.

## Greens Sub-Committee

Due to unforeseen circumstances, Mark Pope is unable to continue as Green Keeper at this time. He asked Bob to keep an eye on the green. Bob is apprehensive about this due to his lack of experience. Andy suggested the formation of a sub-committee, as permitted by Section 8.2.4 of the Constitution, and this was agreed by the Committee. The sub-committee will consist of Bob Smith, Colin Burgess and Derek Andrews who will remain in place until the 2024 Spring Meeting. The sub-committee will develop a Greens plan in conjunction with Mark. The plan will include outline costings. Advice on the green keeping will be sought from David Tucker (chair of BE) or John Palfrey (Avoncrop). Recent soil samples are within reasonable ranges except the iron levels, which are high. The rinks will be moved on a more frequent basis and Bob would like members feedback on how the green is playing. Main matches will always be played on the usual markers. Colin Burgess suggested buying topsoil at the end of the season but noted that the cost would be in the region of £1k. Ideally the greens team should consist of 8 members who will work on a rota basis in pairs. An email will be sent to all members asking for support. Mark Pope will be kept fully informed.

## Treasurer

Mike informed the meeting that, for health reasons, he will be standing down as Treasurer at the end of the season. Maintaining the Club's accounts takes approx. 2 hours per month and 4 hours during the first week of October when the accounts are prepared for examination. Mike suggested that the Committee find someone to shadow him for the remainder of the season. Ian Pepper indicated that he would be willing to undertake the role. He will meet with Mike prior to making a final decision. After that meeting, if Ian is still willing, the committee will co-opt him for the remainder of the financial year. Mike will arrange a meeting with the bankers in mid-August.

Mike informed the meeting that his insurers won't cover Club papers/records stored at his home. He's needed to pay an additional premium to add the relevant cover to his policy. The Committee will need to consider how and

where papers/records are stored in the future.

### **Accounts Examiner**

Following the passing of Bob Brown, a new Accounts Examiner needs to be appointed for this year. Yvonne informed the meeting that she had received 3 responses to her email requesting a member to step into this role. One response came from a member of the Committee who is also a signatory on the bank account and is therefore precluded from taking on the role. The Committee considered the other 2 members who expressed an interest and after a debate, voted in favour of Peter Ford. Yvonne will inform the other willing member, Hedley Hunter. Peter will undertake the role for the 2022/23 financial year. Members will be asked to appoint the Accounts Examiner for the 2023/24 financial year at the 2023 AGM.

### **18. AOB**

- The meeting was informed that Andy & Peter had found a method of demonstrating the website to members in the Clubhouse.
- Bob asked where competition scorecards should be left – the box has been removed from the wall. A new box will be put up very soon.
- A discussion took place regarding the squad sheets for Mixed Friendly matches. Peter suggested that Category 2 needs to be redefined and felt that animosity could set in if category 2 members were picked for matches when category 1 players weren't. Andy and Peter will meet to discuss issues raised.

YW  
2/6/23